

Business Continuity/Disaster Recovery Shared Services Group March 12, 2008 Meeting Notes

Agenda: Decide if there are issues the BC/DR Shared Services Group should address.

In the past the group has:

- Reviewed and suggested revisions to the Office of the CIO assumptions and dependencies
- Developed a standard for the contents of an agency disaster recovery plan
- Reviewed the progress being made during the Lt Governor meeting with agency directors in identifying critical business functions
- Shared ideas and experiences from developing agency disaster recovery plans

The Group's interactions have intentionally been minimized in the recent past so that agencies could work on their disaster recovery and continuity of operations plans and until more was known about the Lt Governor meetings with the agency directors regarding identification of critical business functions.

Many agencies developed disaster recovery plans and continuity of operations plans as a result of participating in TERREX 2007.

The Lt. Governor and agency directors continue to make progress one step at a time. As a result of the Lt Governor/agency director meetings, we have also gathered information about the data and IT infrastructure supporting that data for the public safety (lead by Nebraska State Patrol) and public health (lead by the Department of Health and Human Services) categories of critical business functions. Work will begin soon to identify the institutional care data and IT infrastructure supporting it.

The Group now needs to decide what issues they need to address next or, maybe, if there are any issues that they should address.

Here are the items that will be addressed next:

- A briefing will be held to provide agencies with information regarding the progress being made to implement network and computing infrastructure that can be used to maintain communications and computing during a disaster that destroys primary network and computing facilities.
- Offer voluntary reviews of agency disaster recovery and/or continuity of operations plans

The briefing will be scheduled after the current legislative session has been completed.